



Clare Ellis-Tokarski

Paralegal Manager

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Clare Ellis-Tokarski is an experienced paralegal manager with a decade of leadership in guiding high-performing paralegal teams. She specializes in aligning firm objectives with paralegal operations, optimizing efficiency and maximizing productivity. Known for her critical thinking and creative problem-solving, Clare enhances team utilization while streamlining workflows. She fosters a collaborative, results-driven environment that empowers paralegals to deliver high-quality legal support.