



Katie Barrett

Legal Operations Manager

katie.barrett@offitkurman.com

As Legal Operations Director, Katie Barrett assists both the Managing Principal and Chief Legal Operations Chair with the Office of Managing Principal's special initiatives, projects, programs, and strategic goals. Katie works closely with other firm management teams to ensure efficient communications, prioritization of important issues, and timely completion of tasks and assignments. Katie also oversees the paralegal team across all offices. Workflow coordination, support coverage, timekeeping compliance, and work quality are just some of the responsibilities Katie manages daily to improve the effectiveness and efficiency of our paralegals.